



## QUARTERLY NARRATIVE PROGRESS REPORT 2020/Q1

**Purpose:** This report aims at assessing the achievements against the planned results during the quarter as well as risks and issues that could affect project implementation.

<b>Project title:</b>	Strengthening Capacities of the Environment and Natural Resources (ENR) Sector for Green Economy Transformation	
<b>Project number:</b>	00116275 Strengthening institutional capacity of ENR Sector (MoE)	
<b>Implementing Partner(s)</b>	Ministry of Environment (MoE)	
<b>Project/UNDAP/CPD outcome:</b>	UNDAP II Outcome 4/UNDP-CPD Outcome 2: 'By 2023 Rwandan institutions and communities are more equitably, productively and sustainably managing natural resources and addressing climate change'	
<b>NST priorities:</b>	NST1 Priority 7: 'Sustainable Management of Natural Resources and Environment to Transition Rwanda towards a Green Economy'	
<b>SDGs:</b>	5, 7, 9, 11, 13, 15, 17	
<b>Project start date:</b>	01/01/2019	
<b>Project end date:</b>	30/06/2024	
<b>Reporting period:</b>	Q1/2020	
<b>Project budget (USD):</b>	<b>TRAC (core):</b>	\$4,400,000
	<b>Government of Rwanda (in kind):</b>	\$250,000
	<b>Other donors:</b>	
	<b>Total project budget:</b>	\$4,650,000

**Prepared by:**

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**Strengthening Capacities of**  
**ENR Sector Program Manager**

**Approved by:**  
**Fatina MUKARUBIBI**  
**Permanent Secretary**

**Date:**

## Results-based Reporting

Copy the table below and repeat for each project output.

<b>OUTPUT 1:</b> ENR sector capacities enhanced to optimize and scale-up sustainable and climate resilient management of natural capital resources
<b>Results achieved and evidence</b> ( <i>Explain the achievements at the output level. Make sure to provide evidence, related data and how it was collected</i> ):
The output I aimed to improve the planning and coordination of the Environment and Natural Resources Sector through the operationalization of the Environment and Natural Resources Results Based Monitoring and Evaluation (RBM&E) System.
<b>Completed activities that contributed to the above achievements</b> ( <i>Explain which activities took place and how they contributed to the achievement of the output. Photos or reports can be added as annex</i> ):
<b>Activity 1.1: Strengthen and operationalize the ENR sector RBM&amp;E system with technical assistance to manage and trouble shoot the RBM system</b>
<p>During this quarter the Ministry worked on the preliminary works to develop a concrete work plan for operationalising the RBM&amp;E system which includes capacity building at the national and district level. The initially planned technical assistance on need basis could not be implemented because the consultant was not available due to travers restrictions imposed by UNDP in Iraq due to outbreak of Covid-19, where he is; alternatively, the Ministry of Environment has embarked in discussion with the National Institute of Statistics of Rwanda (NSIR) and the Ministry of Finance and Economic Planning (MINECOFIN) to support system operationalization by assigning dedicated staff from NISR and MINECOFIN and revive the technical team as well as establish proper mechanisms of reporting from Districts. Once the technical team to support the RBM&amp;E System Operationalization is established, the UNDP department of Monitoring and Evaluation will join to contribute in addressing identified issues. Furthermore, it is envisaged that operationalization of ENR RBM&amp;E system could be developed as a standalone project to ensure its sustainability.</p> <p>During this quarter, the Ministry recruited a new staff in charge of ENR RBM&amp;E Data management (ENR RBM&amp;E Data Management Specialist) and he will play a valuable role in daily monitoring of RBM&amp;E system thus issues and gaps of the system will be regularly reported for and addressed.</p>
<b>Change in plan</b> ( <i>what results were not achieved as planned and why</i> ):
The initial plan was to bring on board an External Consultant on need Basis, to train the system users at central and local levels but due to Coronavirus outbreak, the Consultant could not be available. The Ministry opted to work with NISR and MINECOFIN to operationalize the system while considering the option to make it a standalone project.

<b>OUTPUT 2:</b> Green Growth and Climate Resilience Strategy implemented in selected sectors
<b>Results achieved and evidence</b> ( <i>Explain the achievements at the output level. Make sure to provide evidence, related data and how it was collected</i> ):
The Output II aims to create enabling environment for implementation of the Green Growth and Climate Resilient Strategy (GGCRS) in industry, urbanization and housing, transport, Environment and Natural Resources Sectors.

**Completed activities that contributed to the above achievements** (*Explain which activities took place and how they contributed to the achievement of the output. Photos or reports can be added as annex*):

**Activity 2.1 Review the Green Growth and Climate Resilience Strategy (GGCRS) with stakeholders**

From 5<sup>th</sup> to 7<sup>th</sup> February 2020, at Nyamata, Bugesera District, the GGCRS Inception workshop and Methodology Training was held with the aim to introduce to key stakeholders the concepts, principles and methods of strategic foresight and future thinking in relation to policy making and strategy development and implementation.

The objective was not fully achieved as the lead Consultant didn't demonstrated understanding of Rwanda's Medium and Long term development strategies and their linkages with the GGCRS thus resigned from this position. It was resolved to improve and make the ToRs clearer and hire a consulting firm. The resignation of the lead international consultant entailed cancellation of the contract with the national team from the University of Rwanda since there is no leader to coordinate deliverables with the team. The recruitment process of the International Consulting firm is ongoing.

**Activity 2.3 A Master plan for Wetlands Management in Kigali City developed, including categorization of wetlands, management plan of specific wetlands and resource mobilization plan and ready for further implementation**

The 1<sup>st</sup> quarter of the 2020 focused on payment of the outstanding hotel bills related to the consultation workshops of the Kigali Wetland Master Plan held in Lemigo Hotel from 17<sup>th</sup> - 18<sup>th</sup> October 2019.

Development of the wetland master plan included the categorization of wetlands, management plan of specific wetlands and resource mobilization for further implementation. The reports revealed that wetlands in the City of Kigali have undergone significant transformation mainly through agricultural activities that have drained wetlands and replaced wetland plants with crop plants. Other impactful human activities include infrastructure development (eg. Buildings and roads) within wetlands boundaries and the extraction of clay for brick making. These changes can be reversed through ecological rehabilitation.

**Activity 2.5 Technical support to develop new project proposals from GCF based on SPCR and PPCR**

Under preparation of the full project proposal related to Institutional Support for the Ministry of Environment, the payment for development of the draft Project proposal was planned and so far the invoice was submitted through email and was sent to UNDP finance department on 13<sup>th</sup> March 2020 for further analysis. Once the feedback is received the Ministry will submit the official request of the payment.

**Activity 2.10 Provide greening components to 1 IDP per province**

The selected IDP village for greening is in Rubavu District in Mudende Sector. During this quarter, in partnership with Rwanda Housing Authority (RHA), a field mission was carried out in Rubavu District from 10<sup>th</sup> to 13<sup>th</sup> March 2020 and the outcome of the mission was a drafting of the layout plans of the Green Village of Mudende. Now the plans are ready and

the next stage is the draft of technical specifications, costing and procurement processes for the Service Provider of the greening components. The Field report and the Draft lay out plan of the Mudende Green Village are annexed to this report

**Activity 2.11 Continued technical support to the Rwanda Investigation Bureau (RIB) environment unit**

With Rwanda National Police, it was planned that Villages with free environmental crimes will be awarded Solar panels and once the social distancing restrictions are lifted, the Supplier of Solar panels will provide them.

**Change in plan** (*what results were not achieved as planned and why*):

The outbreak of COVID-19 which affected the Country towards mid-march 2020 stopped all projects’ activities since all Rwandans are requested to stay home and most of the activities required interaction with communities and local leaders. We are closely monitoring the situation so that once the situation is back to the normal, activities can be fast tracked.

As a catch-up plan, the Project staff are working on preliminary works which are easy to be executed from home like preparation of the terms of reference/ technical specifications which do not require a physical gathering. Feedback on the terms of reference are being provided online.

**Overall Challenges, Recommendations and Lessons learnt**

*Raise any challenges that require attention, and lessons learnt / best practices that can be shared within the project and with other projects.*

**Key challenges and risks, recommendations** (*Identify challenges and risks and recommended solutions*):

Outbreak of Coronavirus which affected the Country towards mid-march 2020 stopped all projects’ activities	Remote work was adopted and the focus was put on preliminary activities that doesn’t require physical gathering.
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**Lessons learned and/or good practices**

During the implementation of the project we found that the International Technical Assistant failed to join the team of the Ministry to operationalize the RBME System due to outbreak of the Covid-19 and MoE opted to use National Capacities through collaboration with NISR and MINECOFIN in the absence of TA for operationalization of RBM&E. Activities will include trainings and review of Indicators to align them with Indicators in National, regional and international indicators like NST I, SDGs. This will positively support fast tracking implementation of planned activities

**Leave No One Behind, Gender, Knowledge & Innovation, Environment:** (*Share any achievements or lessons learnt, good practices on Leave None Behind, gender equality and women’s empowerment, Innovation and Environment (Reports that will include a section on “Environment” are only those for projects focusing on socio-economic development)*)

During the project implementation of the activities we are aiming at improving the extent to which the project implementation reporting is informed by a thorough understanding of gender roles, power relations and disaggregation of women’s and men’s specific interests, needs, and priorities.

**Results Framework Summary**

*Monitor the indicators by quarter and record relevant progress. Make sure to add the source of data.*

<b>Outcome / Output</b>	<b>Indicator</b>	<b>Baseline (2018)</b>	<b>Project Achievement (Y1/2019)</b>	<b>Project Target (Y2/2020)</b>	<b>Q1 Achievement</b>	<b>Q2 Achievement</b>	<b>Q3 Achievement</b>	<b>Q4 Achievement</b>
<b>Outcome 2: By 2023 Rwandan institutions and communities are more equitably, productively and sustainably managing natural resources and addressing climate change</b>								
<b>Output 1: ENR sector capacities enhanced to optimize and scale-up sustainable and climate resilient management of natural capital resources</b>	1.1 Extent to which the environment and natural resources sector strategic plan implementation is coordinated  1- Sector partially coordinated (Semester / annual meetings convened), 2- Sector fully coordinated (Meeting documents shared 1 week in advance for coordination, SSP annually reviewed and updated within sector), 3- ENR Sector and other sectors fully coordinated	1	1	2	1 ( no interventions planned in Q1)			
	1.2. % of ENR KPI and non-KPI baseline and monitored data available at a set frequency in the RBM&E system for improved decision making	KPI 15% Non-KPI 80%	KPI 33% Non-KPI 90%	KPI 66% Non-KPI 95%	KPI 33% Non-KPI 90% ( no interventions planned in Q1)			

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	1.3 Number of ENR sector institution staff applying gender to develop and implement environmental policies and budget statements	0	0	150	0 (no budget allocated to this activity)			
<b>Output 2: Green Growth and Climate Resilience Strategy implemented in selected sectors</b>	2.1 Extent to which GGCRS is reviewed and reflected in selected SSPs  1- Achievements evaluated, 2- Strategy reviewed with shared vision, 3- GGCRS indicators mainstreamed in SSPs of PoA sectors 4- PoA actions all implemented or in progress	1	1	3	1 (Since 2018, only the evaluation of GGCRS was done)			
	2.2 Percentage of recommendation from policy gap analyses used to develop or review ENR and priority sector policies and strategies	0%	0%	70%	0% (no budget allocated to this activity)			
	2.3 A Master plan for Wetlands Management in Kigali City developed, including categorization of wetlands, mgt plan of specific wetlands and resource	Project report	None	Available (Yes)	Available (Up to date Master plan validated)			

<b>Outcome / Output</b>	<b>Indicator</b>	<b>Baseline (2018)</b>	<b>Project Achievement (Y1/2019)</b>	<b>Project Target (Y2/2020)</b>	<b>Q1 Achievement</b>	<b>Q2 Achievement</b>	<b>Q3 Achievement</b>	<b>Q4 Achievement</b>
	mobilization plan and ready for further implementation							
	<p>2.4 Extent to which the Cleaner Production and Climate Innovation Centre is strengthened on green technology transfer and operations</p> <p>0- Centre not yet established  1- Business model and operational manual developed and validated, 2- CPCIC and NIRDA staff capacity built on green tech and climate mitigation innovation 3- 3 bankable or investment projects designed and submitted to potential financing entities</p>	0	1	2	1 (Business model discussed and approved )			
	2.5 Number of Small and Medium Enterprises (SMEs) that acquired climate change mitigation technologies	0	1	5	1 (Leather Sector and no budget allocated to this activity )			

<b>Outcome / Output</b>	<b>Indicator</b>	<b>Baseline (2018)</b>	<b>Project Achievement (Y1/2019)</b>	<b>Project Target (Y2/2020)</b>	<b>Q1 Achievement</b>	<b>Q2 Achievement</b>	<b>Q3 Achievement</b>	<b>Q4 Achievement</b>
	2.6. Number of households in IDP model villages benefiting from green components based on the GV toolkit, disaggregated by sex of head of household	120	120 (63 in Taba and 57 in Rukumberi)	220	120 (for Rukumberi and Taba)			
	2.7 Extent to which the GV toolkit is utilised in IDP model villages  1- Green Village toolkit is applied partially, 2- Toolkit is applied in half of the existing IDP model villages, 3- Toolkit is applied in all existing and newly constructing IDP model villages	1	2	2	2 (no more greening interventions from 2019)			
	2.8 Number of Green Climate Fund (GCF) project proposal 1) developed by ENR sector 2) approved by the National Designated Authority (NDA). 3) Amount of resources newly mobilised from the GCF [US\$ millions]	2	3 (Gicumbi project )	1 (Energy project)	No new proposal after Gicumbi developed in partnership with UNDP			



## Financial Summary

Quarterly financial report						Annual financial summary		
	Q1 Budget allocation (USD)	Q1 Expenditure (USD)	Balance for Q1 (US\$)	Delivery rate for Q1 (%)	Notes <i>(Explain reason if there are differences between budget and expenditure)</i>	Annual Budget allocation (USD)	Annual expenditure by end of Q1 (USD)	Delivery rate at end of Q1(%)
Output 1	-	-	-	-		<u>24,000</u>	<u>0</u>	<u>0%</u>
Output 2	20,000	8,665	11,335	43.3%	<ol style="list-style-type: none"> <li>1. Pending payment of invoices preparation of the full project proposal related to Institutional Support for the Ministry of Environment</li> <li>2. Most of Activities could not be carried out subsequent to the current situation of country lockdown measures, because they required big gathering and interaction with communities and local leaders</li> </ol>	<u>521,300</u>	<u>8,665</u>	<u>1.7%</u>
Project Management by MoE	11,000	11,000	-	100%		<u>44,000</u>	<u>11,000</u>	<u>25%</u>
<b>TOTAL</b>	<b><u>31,000</u></b>	<b><u>19,665</u></b>	<b><u>11,335</u></b>	<b><u>63.4%</u></b>		<b><u>589,300</u></b>	<b><u>19,665</u></b>	<b><u>3.3%</u></b>

## **Next Quarter Work Plan (QWP)**

*Quarter two Work plan in excel sheet is annexed to this report.*

## **List of Annexes**

*Below are potential contents that can be annexed to the report (optional but recommended to have at least one annex).*

### **a) Success Stories**

N/A

### **b) Key studies**

N/A

### **c) Other reports / documentation (e.g. field reports)**

The Field Report to take GPS coordinates of Mudende Green Village as well as the Draft Lay out plan are annexed to this Report.

### **d) Photos**

N/A

### **e) Links to articles etc.**

N/A

## MISSION REPORT FOR THE FIELD WORK CONDUCTED IN RUBAVU DISTRICT FROM 10-13/03/2020

Name and post of person who went to the mission	Frank Kagame
Institution	Rwanda Housing Authority (RHA)
Time for the mission	10-13 /03/2020
Place of the mission	Rubavu District / Western Province
The expected outcomes of the mission	Mudende Green Village Lay out plan developed
Key outputs of the mission	<ul style="list-style-type: none"> <li>- Meeting with Rubavu District Local Authorities (District and Sector) and Rubavu District One Stop Center (OSC) on planned Green Village activities</li> <li>- Taking Mudende Village coordinates with GPS machine</li> <li>- Processing Mudende village coordinates in GIS Software</li> <li>- Drawing up the draft Mudende green village lay out plan</li> <li>- Meeting with Rubavu district OSC on the draft lay out plan</li> <li>- Drawing up a sustainability strategy for green village implementation</li> <li>- Meeting with beneficiaries on green village activities ownership</li> </ul>
Relevancy of the mission to the Ministry of Environment (MoE)	This mission was very relevant in a sense that it helps to fast track implementation of SCENR activities that are coordinated by the Ministry of Environment
How achievements from the mission will be put to use and how it will be monitored	The outputs from the mission enables quick implementation of planned activities under Green Village component of the SCENR and a monitoring mechanism will be put in place to ensure integration of green village components in Mudende IDP model Village
Observation of the sending institution	The mission was very useful as it enables Rwanda Housing Authority to integrate all the key green village toolkit components in the establishment of green villages under the Support of the UNDP Coordinated by the Ministry of Environment (MoE).

Name of Staff: Frank KAGAME

Date: 23/03/ 2020

# DRAFT LAY OUT PLAN MUDENDE GREEN VILLAGE

